

# **DOR Application and Eligibility**

**Stephen Peters, Staff Attorney**  
**Rebecca Hoyt, Senior Advocate**

## Slide 2

Things to know about this training

This session is to provide you with general information only.

Please do not share your personal information or questions during this training.

## Slide 3

Things to know about this training

If you have questions about your own situation, you can schedule a phone call with the CAP Advocate.

Anything that you share during these trainings is public and not confidential.

## Slide 4

What is DOR and How Can It Help Me?



## Slide 5

Goal of the Department of Rehabilitation

- Work in the community
- Make meaningful decisions about work
- Earn money
- Be independent

## Slide 6

How can the DOR help me?

- Counseling and guidance
- Training, tools and services to prepare for employment
- Help finding a job I like
- Supports and services on the job

## Slide 7

Who is eligible for DOR services.

You are eligible for DOR services if:

- You have a disability;
- Because of your disability, you have difficulty finding, keeping or advancing in a job;
- You need services or supports, and
- DOR services could help you with employment.

## Slide 8

What can the DOR consider?

- Information provided by you, your family or your representative
- Rehabilitation Counselor observations
- Medical records
- Education records
- Information from other agencies like social security, school districts and the regional center
- Assessments – ONLY if there is not enough information

## Slide 9

Where do I start?

Application

About 2 weeks

- Intake meeting

60 days

- Eligibility Determination

## Slide 10

Can my eligibility take longer than 60 days?

Only if

- Something unusual or unexpected happens,
- The DOR could not control the delay, and
- You agree to allow more time.

## Slide 11

Assessments for Eligibility

- Why the assessment is needed
- Provide other documents instead
- Reasonable accommodations
- Services and supports

## Slide 12

Test your knowledge!

## Slide 13

Which one of these is NOT part of DOR eligibility?

- A. A disability

- B. Difficulty finding or keeping a job
- C. Need for services
- D. Work experience

## Slide 14

True or False:

I can share information about me, including records, with the DOR to show that I am eligible.

- A. TRUE
- B. FALSE

## Slide 15

True or False

The DOR can only do assessments if it does not have enough information or if I request it.

- A. TRUE
- B. FALSE

## Slide 16

During assessments, I have the right to

- A. Know why the assessment is needed
- B. Get reasonable accommodations
- C. Get services and supports
- D. All of These

# Slide 17

How long after my application until the DOR tells me if I am eligible for services?

- A. 90 days
- B. 1,000 years
- C. 60 days
- D. 7 days

# Slide 18

## Vocational Rehabilitation Services Application

STATE OF CALIFORNIA  
DR 222 (REGS/Rev. 09/11)

DEPARTMENT OF REHABILITATION

### VOCATIONAL REHABILITATION SERVICES APPLICATION

**Privacy Statement:** The Information Practices Act of 1977 (Civil Code Section 1798.17) and the Federal Privacy Act (5 USC 552a(e)(3)) require this notice to be provided to individuals when collecting personal information. The information requested on this form, including the Social Security Number, is necessary to properly identify the individual to ensure that the Department provides services to the correct individual. Failure to provide the information requested may result in delays in services. Department authority: Welfare & Institutions Code Sec. 19005, 19005.1, 19010.

Last Name		Other Name(s) Used		First Name		Middle Initial	
Street Address				Mailing Address If Different			
City			Zip Code		County		
Phone Number		Social Security Number		Date of Birth		Age	
Cell Phone Number		Email					

# Slide 19

## Vocational Rehabilitation Services Application continued

Please describe your physical or mental impairment that constitutes or results in a substantial impediment to employment.

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How can we help you?

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Who referred you?

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Full name of person not in your home who will always know where you live:			
Address	City	Phone Number	Relationship

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## Vocational Rehabilitation Services Application continued

### RELEASE OF INFORMATION TO PROSPECTIVE EMPLOYERS:

I hereby authorize the Department of Rehabilitation to release information (except medical and psychological) to prospective employers for the purpose of assisting me in job placement. I understand that only information necessary to assist me in job placement will be released. This consent applies until such time as my case is closed or I specifically withdraw my consent.

YES       NO

### ORIENTATION MATERIALS:

I have received & read my "Consumer Information Handbook" and have discussed with my Counselor the following concepts: Civil Rights, Eligibility Requirements, Informed Choice, Employment Outcome & Professional Development, Scope of Services, Confidentiality, Appeals Procedures, and the Client Assistance Program (CAP).  
Initials: \_\_\_\_\_(Counselor) \_\_\_\_\_(Consumer)

The Immigration Reform and Control Act of 1986 states employers should only hire American citizens and aliens who are authorized to work in the United States. To verify your employment eligibility, please check a box below. This does not replace requirements of employers as specified under the Immigration Reform and Control Act of 1986.

- I am:**
- 1. A citizen or national of the United States.
  - 2. An alien lawfully admitted for permanent residence (Alien Number A \_\_\_\_\_).
  - 3. An alien authorized by the Immigration and Naturalization Service to work in the United States (Alien Number A \_\_\_\_\_ or Admission Number \_\_\_\_\_, expiration of employment authorization, if any \_\_\_\_\_).
  - 4. None of the above.

## Slide 21

### DOR Student Services Pre-Employment Transition Services

## Slide 22

### DOR's Role in Transition

- The DOR is required to spend some of its money on Student Services each year.
- These services help students with disabilities gain work experience and learn about different jobs.
- The DOR has to come to your IEP meeting to talk to you about Student Services if you invite them.

## Slide 23

### Who can receive Pre-ETS Services?

You can get Pre-ETS if you are

- Between the ages of 16 – 21,
- In an educational program, and
- Receiving special education or a Section 504 plan.

## Slide 24

### Homer Applies to Work at a Donut Shop

## Slide 25

### About Homer

- Homer loves donuts, and thinks working in a donut shop will be a dream come true.
- He currently has a job, but is looking for something that might be a better fit.
- He is eligible for Student Services from the Springfield DOR.
- Homer will need frequent breaks at his new job because of his disability.

## Slide 26

### Homer's Resume

- Lard Lad Donut Shop's job posting says that Homer needs to submit a resume to apply for a job.
- He does not have a resume, so quickly writes down his information on a piece of paper he found in his pocket.
- He takes a picture of his resume and sends it to Lard Lad along with his job application.

## Slide 27

### Homer's Job Interview

- Large Lad receives Homer's application, and invites him to interview for a job.
- Homer shows up 30 minutes late for the interview.
- He keeps interrupting questions to ask when he can sample donuts.
- He looks disinterested during the interview. He is tired because stayed up too late the night before playing video games. At one point, he almost falls asleep

## Slide 28

### Homer's Trial Work Day

- Homer shows up late (again) but is excited about working.
- His cell phone rings during his shift. He leaves the cash register where he is assigned to answer his phone.
- He does not tell his manager that he needs extra breaks, but takes them anyway. When he leaves his work station, there is no one available to help customers.
- He gets hungry and eats some of the store's donuts during his shift.
- After his shift, his manager tells him Large Lad is going to hire someone else.

## Slide 29

How Can the DOR Help Homer?

## Slide 30

Types of Student Services

- Self-Advocacy
- Workplace Readiness
- Post-Secondary Education
- Work-Based Learning
- Job Exploration

## Slide 31

Back to Homer

## Slide 32

Homer continued

- After his experience at Lard Lad, Homer applies for DOR Student Services.
- Homer received Work-Based Learning experiences, and learns about his strengths in the work place. He also learns about tasks he does not like to do.
- Through Job Exploration Counseling, he learns about a lot of different jobs. He decides that working in a nuclear power plant will be a good fit for him.

## Slide 33

### Homer's New Resume

- Through Workplace Readiness Training, Homer learned how to make a professional resume.
- Homer updates his resume, and submits it to a nuclear power plant.
- Because his resume looks organized and professional, he is invited to interview for a job

## Slide 34

### Homer's Job Interview

- At his interview, he wears a suit and comes prepared with questions he can ask to make sure the job will be a good fit.
- Homer listens carefully to his interviewer's questions, and answers them thoughtfully.
- Homer also asks the interview questions about the job to make sure it will be a good fit for his interests.

## Slide 35

### Homer's New Job

- Homer is offered a job after his interview, and accepts the offer.
- Through Self-Advocacy Training, Homer learned how to make his needs known. He tells his employer he needs extra breaks as a reasonable accommodation. He works with his employer to fit the breaks into his work schedule.

- Homer is thrilled to have a job that he likes and meets his interests.

## Slide 36

### How to Get DRC Services

Intake line: (800) 776-5746

[Link to Disability Rights California](#)