

Attachment A



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March 19, 2021

Donna De Martini, Education Administrator I
Focused Monitoring and Technical Assistance Unit Two
California Department of Education
1430 N Street, Suite 2401
Sacramento, CA 95814
916-445462 Phone
916-327-0326 Fax

Re: **Weekly Assessment Progress Updates – Sixth Update and Response to CDE’s March 12, 2021 Letter**

Dear Ms. DeMartini,

Following the California Department of Education’s (“CDE”) January 19, 2021 Investigation Report (“Decision”) for Case S-0297-20/21, Sacramento City Unified School District (the “District”) and the CDE agreed that the District would provide weekly assessment progress updates. Accordingly, the District shares the following information with respect to its sixth update:

- Corrective Action 1: The student disenrolled from Sacramento City School District on February 17, 2021. The student enrolled in Twin Rivers School District which had a special education MOU in place and confirmed they would be conducting the students special education assessments.
- Corrective Action 2: Compliance Case S-0297-20/21 investigation report was provided to the Sacramento City School District’s Board of Education on February 18, 2021, item 7.5 <https://www.scusd.edu/board-education-meeting/board-education-meeting-94>, including [CDE decision](#), and [PowerPoint Presentation](#). The District provided this information in its fifth update to the CDE.
- Corrective Action 3: The training for District’s special education assessment administrators, school site special education case managers, and assessment service providers was communicated on March 18, 2021. The training was recorded with a verification survey linked. District staff are requested to watch the recording and provide written verification of their attendance by Friday, March 26, 2021. The list of survey recipients is included for review.
- Corrective Action 4: The District has provided a list of students who have either an overdue initial or triennial revelation assessment on a weekly basis since receiving the investigation report.
- Corrective Action 5: The District has developed a plan to address all overdue assessments from March to November 20, 2020. The plan is included for review and was also outlined in the parent communication in Corrective Action 6.
- Corrective Action 6: The District has revised its communication to the affected parents/guardians of the students with overdue initial and triennial assessments to

highlight the recent MOU between the District and SCTA on this issue. The letter was translated and mailed to parents/ guardians on March 15, 2021.

- Corrective Action 7: The District has requested to meet with the CDE to clarify the documentation desired for weekly submissions. The District has provided weekly submissions addressing the outstanding assessments.
- Corrective Action 8: The District is working with its legal partners to develop an appropriate process for determining compensatory services needed.

In response to the CDE's March 12, 2021 letter regarding various corrective actions, the District would like to schedule a time to meet to further discuss weekly data reports. An email request was sent on the morning of March 19, 2021 by Dr. Sadie Hedegard.

Additionally, during the schedule meeting referenced directly above, the District would like to discuss consolidating multiple matters that contain overlapping allegations, including the aforementioned case, Case No. S-0445-20/21, and Case No. S-0401-20/21.

Please do not hesitate to reach out to me with any questions or comments. Thank you for your collaboration and we look forward to hearing from you.

Sincerely,

/s/Raoul Bozio
Raoul Bozio
In-House Counsel

**Sacramento City Unified School District (SCUSD)
Plan to Address Overdue Initial/ Triennial Assessments**

BACKGROUND

On January 19, 2021, the District received an Investigation Report from CDE in relation to CDE Case S-0297-20/21, issued in response to a complaint filed on behalf of students awaiting special education assessments. CDE cited the District's failure to comply with Education Code section 56043(f), which requires convening an IEP team meeting to review an assessment within 60 calendar days (not counting days between the pupil's regular school sessions, terms or days of school vacation in excess of five school days) from the date of receipt of the parent's or guardian's written consent for assessment, unless the parent or guardian agrees in writing to an extension. As part of the corrective action ordered by CDE, the District has been directed to develop a plan that ensures all overdue assessments from March to November 20, 2020, will be completed by July 30, 2021. The plan must include the number of assessments that will be completed weekly and by whom, whether District staff or qualified, non-District, contracted assessors.

On Friday, February 26, 2021, SCUSD and SCTA reached an agreement to begin conducting special education assessments. Pursuant to CDE's order to complete all outstanding assessments by July 30, 2020, the District plans to ensure all overdue assessments from March to November 20, 2020 includes:

Overdue Assessment Plan: Action Steps
Phase 1:
Survey SCTA members to volunteer to conduct special education assessments
Identified volunteers prioritize conducting assessments through the following: <ul style="list-style-type: none">● within the 60 day testing legal timeline● conducting 20% of the backlog of assessments each month, beginning with students with the earliest dates of parental consent provided in the District's special education information system<ul style="list-style-type: none">○ <i>In the event that the District is unable to address 20% of the backlog of assessments during the first month, contractors will be utilized to comply with corrective action.</i>

The District is closely monitoring these actions steps to seamlessly transition forward with a plan to further address the overdue assessments. Additional Action Steps for Phase 2 will be shared as developed.