

Policy and Procedure Review Tool
Patients' Rights Program
Acute Psychiatric Hospital
Title 9 Facilities
5150 Designated Facilities

Review of policies and procedures for acute psychiatric hospital facility reviews should include an analysis of the following provisions yet are not limited to such.

1. Admission Policy/Procedure-
2. Treatment of Minors-
3. Abuse Reporting-
4. Confidentiality and Privacy Practices-
5. Smoking Policy-
6. Aftercare Instructions and Discharge Planning-
7. Formal Grievance Process-
8. Involuntary Detention and Treatment Standards-
9. Certification Review Hearings-
10. Writ of Habeas Corpus-
11. Patients' Rights-
12. Denial of Rights-
13. AWOL-

14. Management of Dangerous Behavior-

15. Monitoring Patients Safety-

16. Administration of Medication-

17. Medication Informed Consent-

18. Riese Capacity-

19. Safeguarding Patient Belongings-

20. Incident Reports-

21. Informed Consent-

22. Seclusion and Restraints-(Reference SB-130 Section 1180.3)

- (a) Does the facility policy include the required training of direct care staff related to the utilization of seclusion and restraints?

- (b) Does the facility policy include utilization of conflict resolution strategy that would promote safely resolving an emerging crisis situation?

- (c) Does the policy include involving the client in treatment planning that identifies risk factors?

- (d) Does the policy on use of seclusion/restraints include conducting an effective debriefing with the client and if the client requests an authorized representative?

23. Cultural Competence-

24. Firearms Reporting Requirements to D.O.J-

25. Initiating and Rescinding 5150-

26. Incident Reporting-

27. Visitation-