

MEMORANDUM

FROM: PROTECTION & ADVOCACY INC.

RE: VOTING AND DISABILITY

DATE: October 6, 2003

The Secretary of State is responsible for administering elections in the state of California. In order to take part in state and federal elections you must first be a registered voter. Once you have registered, you are eligible to participate in all elections within the state of California. Each state has its own guidelines for voter registration, and if you move to another state, you will have to register to vote in that state.

HOW TO REGISTER TO VOTE

1. Am I eligible to register to vote in California?

You may register to vote if you meet the following criteria:

- You are a United States citizen
- You are a resident of California
- You are at least 18 years of age (or will be by the date of the next election)
- You are not in prison or on parole for conviction of a felony
- You have not been judged by a court to be mentally incompetent to register to vote.

2. Once I have registered to vote, do I ever have to register again?

You will need to re-register to vote if you:

- Move,
- Change your name
- Change your political party affiliation

3. When do I need to register?

In California, the deadline to register for an election is 15 days before Election Day, so you should register early.

4. How do I register?

- You should call **1-800-345-VOTE** and request that a voter registration form be mailed to you.
- You can also contact your county Registrar of Voters to request a voter registration card (see attached list).
- Voter registration forms are available at County libraries, post offices, Department of Motor Vehicle (DMV) offices, and local County/City Clerk offices.
- If you have internet access:
 - Go to the Secretary of State's website at:
[www.ss.ca.gov/elections/elections_vr.htm]
and click on "Fill-out a Voter Registration Form Online".
 - You can download a registration form from the Secretary of State's website and mail the form to:
Secretary of State
1500 11th Street
Sacramento, CA 95814

5. Who should I contact if I have questions?

For assistance with voter registration you can contact the Secretary of State's Office at any of the following numbers:

English: 1-800-345-VOTE
Spanish: 1-800-232-VOTA
Chinese: 1-800-339-2857
Vietnamese: 1-800-339-8163
Japanese: 1-800-339-2865
Tagalog: 1-800-339-2957

You can also contact your county Registrar for assistance (see attachment).

OTHER ISSUES

1. What if I can not get to the voting polls or my polling place is not accessible?

All California voters are eligible to vote absentee. If you vote absentee, your ballot will be mailed to you and you will fill it out and send it back by mail.

If you would like to vote absentee in the next election, you must fill out an application.

If you would prefer to vote at your polling place and it is not accessible, you may approach as near as possible to the voting area and ask a poll worker to provide "curbside voting." The poll worker will bring the voting materials to you.

2. Where do I get an *absentee ballot* application?

To apply for an absentee ballot, you may use the application printed in your Sample Ballot, which you will receive prior to every election,

Or, you can apply in writing to your county elections official (see pages 6-10). The letter must contain:

- 1) your name and residence address as stated on your registration card;
- 2) the address to which the absentee ballot should be sent;
- 3) the name and date of the election in which you would like to vote absentee;
- 4) the date and your signature.

3. When do I have to send my absentee ballot?

The form must be received by the county elections official no later than seven (7) days before the election.

4. Do I have to apply to vote absentee before every election?

No. You can apply to vote absentee permanently. Any registered voter may apply for permanent absentee voter status. If you are a permanent absentee voter, an absentee ballot will automatically be sent to you before every election.

To apply for permanent absentee voter status, contact your county elections official (see attachment).

5. Does my polling place have to be accessible to individuals with disabilities?

- Under federal law, each state must develop guidelines for polling place accessibility. The Secretary of State, in conjunction with individuals representing persons with disabilities, developed the *Polling Place Accessibility Checklist*.
- Once you have registered to vote (see above) you will receive a sample ballot from your county office. On the back page of this

sample ballot, every registered voter will receive notification of whether their polling place is accessible.

- Even if your polling place is accessible, the voting machines may not be accessible. You should contact your county Registrar well in advance of the election date to make sure that

6. What if I cannot read or I have difficulty reading the *Voter Information Guide*?

AUDIO CASSETTE

You can request an audio cassette version of the *Voter information Guide* for general elections and primary elections from the Secretary of State by calling **1-800-345-VOTE**.

Audio cassettes for state and local ballot pamphlets are also available at most libraries, the Braille Institute, and the Registrar of Voters (see attachment).

If you have internet access:

You can download the request form from the Secretary of State website [www.ss.ca.gov/elections/elections_dis.htm], fill out and submit the request form on-line,

EASY READER VOTING GUIDE

You can also order an **Easy Reading Voter Guide**. This is a 16-page booklet that provides nonpartisan voting information. The guide is clear, concise, and easy-to-read. It makes complex material understandable to a broad range of Californians. The guide is translated into various languages and contains:

- Statements from each of California's political parties
- Statements and photos from candidates for statewide offices
- Concise explanations of statewide ballot measures
- Basic information on registering and voting

You can pick up a free copy from your local library, or you can get a copy by contacting your county Registrar of Voters (see attachment).

At this time, the voter registration guide is not available in Braille, American Sign Language, or on Compact Disc (CD).

If you have internet access:

You can download a copy of the Easy Reader Voting Guide at
[www.easyvoter.org]

If you still have questions or if you have problems with accessibility contact Protection & Advocacy Inc. (PAI) at 1-800-776-5746

REGISTRAR OF VOTERS

By County

Alameda

Bradley J. Clark, Registrar of Voters
1225 Fallon Street, Room G-1
Oakland, CA 94612
(510) 272-6973
(510) 272-6982 Fax
Hours 8:00am - 5:00pm
www.co.alameda.ca.us/rov/index.htm

Butte

Candace Grubbs, County Clerk-Recorder-
Registrar
25 County Center Drive
Oroville, CA 95965-3375
(530) 538-7761
(530) 538-7975 Fax
Hours 9:00am - 5:00pm
<http://clerk-recorder.buttecounty.net>

Alpine

Barbara K. Jones, County Clerk
99 Water (Federal Express Only)
P O Box 158
Markleeville, CA 96120
(530) 694-2281
(530) 694-2491 Fax
Hours 8:30am - 12:00pm / 1:00pm - 5:00pm
<http://www.co.alpine.ca.us/dept/clerk/clerk.html>

Calaveras

Karen Varni, County Clerk
Elections Department
891 Mountain Ranch Road
San Andreas, CA 95249
(209) 754-6376
(209) 754-6733 Fax
Hours 8:00am - 4:00pm
<http://www.co.calaveras.ca.us/departments/recorder.html>

Amador

Sheldon D. Johnson, Registrar of Voters
500 Argonaut Lane
Jackson, CA 95642
(209) 223-6465
(209) 223-0691 Fax
Hours 8:00am - 5:00pm

Colusa

Kathleen Moran, County Clerk-Recorder
546 Jay Street
Colusa, CA 95932
(530) 458-0500
(530) 458-0512 Fax
Hours 8:30 - 5:00pm

Contra Costa

Stephen L. Weir, County Clerk
524 Main Street
P O Box 271
Martinez, CA 94553
(925) 646-4166
(925) 646-1385 Fax
Hours 8:00am - 5:00pm
www.co.contra-costa.ca.us/depart/elect/index.htm

Fresno

Victor E. Salazar, County Clerk/Registrar of
Voters
2221 Kern Street
Fresno, CA 93721
(559) 488-1730
(559) 488-3279 Fax
Hours 7:00am - 5:00pm
www.fresno.ca.gov/2850/index.html

Del Norte

Vicki Frazier, County Clerk-Recorder
981 H Street, Room 160
Crescent City, CA 95531
(707) 464-7216

Glenn

Vince T. Minto, County Clerk-Recorder
516 W. Sycamore Street
Willows, CA 95988
(530) 934-6414

REGISTRAR OF VOTERS

By County

(707) 465-0383
(707) 465-0321 Fax
Hours 8:00am - 5:00pm

(530) 934-6485 Fax
Hours 8:00am - 5:00pm

El Dorado

Michele Mac Intyre, Registrar of Voters
2850 Fairlane Court
P O Box 678001
Placerville, CA 95667
(530) 621-7484
(530) 626-5514 Fax
Hours 8:00am - 5:00pm
www.co.el-dorado.ca.us/elections/

Humboldt

Carolyn Wilson Crnich, Recorder, County
Clerk & Registrar of Voters
3033 H Street
Eureka, CA 95501
(707) 445-7481
(707) 445-7678
Hours 8:30am - 12:00pm / 1:00pm - 5:00pm
www.co.humboldt.ca.us/election

Imperial

Dolores Provencio, County Clerk-Recorder
940 West Main Street,
Suite 202
El Centro, CA 92243-2865
(760) 482-4226
(760) 337-4182 Fax
Hours 8:00am - 5:00pm

Kings

George Misner, County Clerk-Recorder
Government Center
1400 West Lacey Boulevard
Hanford, CA 93230
(559) 582-3211 EXT. 4401
Hours 8:00am - 5:00pm
<http://www.countyofkings.com>

Inyo

Beverly J. Harry, County Clerk/Registrar of
Voters
168 North Edwards
P O DRAWER F
Independence, CA 93526
(760) 878-0224
(760) 878-1805 Fax
Hours 9:00am - 12:00pm / 1:00pm - 5:00pm

Lake

Diane C. Fridley,
Chief Deputy Registrar
255 North Forbes Street
Lakeport, CA 95453
(707) 263-2372
(707) 263-2742 Fax
Hours 8:00am - 5:00pm

Kern

Ann Barnett, Auditor-Controller-County
Clerk-Registrar of
Voters
Elections Office
1115 Truxtun Avenue
Bakersfield, CA 93301
(661) 868-3590
(661) 868-3768 Fax
Hours 8:00am - 5:00pm
www.co.kern.ca.us/elections/

Lassen

Theresa Nagel, County Clerk
Courthouse
220 South Lassen Street, Suite 5
Susanville, CA 96130
(530) 251-8217
(530) 257-3480 Fax
Hours 9:00am - 12:00pm / 1:00pm - 4:00pm
<http://clerk.lassencounty.org/registrar.htm>

REGISTRAR OF VOTERS

By County

Los Angeles

Conny McCormack, Registrar -
Recorder/County Clerk
12400 Imperial Hwy.
Norwalk, CA 90650
P O Box 1024
Norwalk, CA 90051-1024
(562) 462-2748
(562) 863-2039 Fax
Hours 8:00am - 5:00pm
<http://regrec.co.la.ca.us/>

Mariposa

Marjorie Wass, County Clerk
Hall of Records
4982 10th Street
P.O. Box 247
Mariposa, CA 95338
(209) 966-2007
(209) 966-6496 Fax
Hours 8:00am - 5:00pm
<http://www.mariposacounty.org>

Madera

Rebecca Martinez, County Clerk-Recorder
209 West Yosemite Avenue
Madera, CA 93637
(559) 675-7720
(559) 675-7870 Fax
Hours 8:00am - 5:00pm
<http://www.madera-county.com>

Mendocino

Marsha Wharff, Assessor-County Clerk-
Recorder
Elections Department
501 Low Gap Rd., Room 1020
Ukiah, CA 95482
(707) 463-4371
(707) 463-4257 Fax
Hours 8:00am - 5:00pm
www.co.mendocino.ca.us/acr/index.html

Marin

Madelyn De Justo, Assistant County
Clerk/Registrar of Voters
3501 Civic Center, Room 121
San Rafael, CA 94903
P O Box E
San Rafael, CA 94913-3904
(415) 499-6448
(415) 499-6447 Fax
Hours 8:00am to 4:30pm
co.marin.ca.us/depts/RV/main/index.cfm

Merced

M. Stephen Jones, County Clerk/Registrar
2222 "M" Street, Room 14
Merced, CA 95340
(209) 385-7541
(209) 385-7387 Fax
Hours 8:00am - 5:00pm
www.co.merced.ca.us/elections/index.html

Modoc

Maxine Madison, County Clerk
204 Court Street
P.O. Box 130
Alturas, CA 96101
(530) 233-6201
(530) 233-2434 Fax
Hours 8:30 - 12:00pm / 1:00pm - 5:00pm

Napa

John Tuteur, Registrar of Voters
Napa County Registrar of Voters
900 Coombs Street, Room 256
Napa, CA 94559-2946
(707) 253-4321
(707) 253-4390 Fax
Hours 8:00am - 5:00pm
www.co.napa.ca.us/Departments/Elections.htm

Mono

Renn Nolan, County Clerk-Recorder
Annex II

Nevada

Lorraine Jewett-Burdick, County Clerk-
Recorder

REGISTRAR OF VOTERS

By County

Bryant Street
P O Box 237
Bridgeport, CA 93517
(760) 932-5537
(760) 932-5531 Fax
Hours 9:00am - 5:00pm

HEW Building
10433 Willow Valley Rd., Suite E
Nevada City, CA 95959-2367
(530) 265-1298
(530) 265-7159 Fax
Hours 8:00am - 5:00pm
www.election.co.nevada.ca.us

Monterey

Tony Anchundo, Registrar of Voters
1370 S Main St # B
Salinas, CA 93901
PO Box 1848
Salinas, CA 93902
(831) 796-1499
(831) 755-5485 Fax
Hours 8:00am - 5:00pm
MontereyCountyElections.us

Orange

Steve Rodermund, Interim Registrar of Voters
1300 South Grand Ave., Bldg. C
Santa Ana, CA 92705
P O Box 11298
Santa Ana, CA 92711
(714) 567-7600
(714) 567-7556 Fax
Hours 8:00am - 5:00pm
www.oc.ca.gov/election/

Placer

Jim McCauley, County Clerk-Recorder-
Registrar
2956 Richardson Drive
Auburn, CA 95604
P O Box 5278
Auburn, CA 95604
(530) 886-5650
(530) 886-5689 Fax
Hours 8:00am - 5:00pm
www.placer.ca.gov/clerk/elections.htm

Sacramento

Ernest R. Hawkins, Registrar of Voters
3700 Branch Center Road
Sacramento, CA 95827
(916) 875-6451
(916) 875-6516 Fax
Hours 8:00am - 5:00pm
www.co.sacramento.ca.us/elections

Plumas

Kathleen Williams, County Clerk-Recorder-
Registrar of Voters
520 Main Street, Room 102
Quincy, CA 95971
(530) 283-6256
(530) 283-6155 Fax
Hours 8:00am - 5:00pm
[www.countyofplumas.com/
clerkrecorder/elections/index.htm](http://www.countyofplumas.com/clerkrecorder/elections/index.htm)

San Benito

John R. Hodges, County Clerk-Auditor-
Recorder
Courthouse, Room 206
440 Fifth Street
Hollister, CA 95023-3843
(831) 636-4029
(831) 636-2939 Fax
Hours 8:00am - 5:00pm

Riverside

Mischelle Townsend, Registrar of Voters
2724 Gateway Drive
Riverside, CA 92507-0918
(909) 486-7200
(909) 486-7335 Fax
Hours 8:00am - 5:00pm
<http://www.voteinfo.net>

San Bernardino

Scott Konopasek, Registrar of Voters
777 East Rialto Avenue
San Bernardino, CA 92415-0770
(909) 387-8300
(909) 387-2022 Fax
Hours 8:00am - 5:00pm
<http://www.sbcrov.com>

REGISTRAR OF VOTERS

By County

San Diego

Sally McPherson, Registrar of Voters
5201 Ruffin Road, Suite I
San Diego, CA 92123
P O Box 85656
San Diego, CA 92186-5656
(858) 565-5800
(858) 694-2955 Fax
Hours 8:00am - 5:00pm
www.sdvote.com

San Luis Obispo

Julie Rodewald, County Clerk-Recorder
1144 Monterey Street, Suite A
San Luis Obispo, CA 93408-3237
(805) 781-5228
(805) 781-1111 Fax
Hours 8:00am - 5:00pm
<http://www.sloclerkrecorder.org/elections/electionsmain.htm>

San Francisco

John Arntz, Acting Director of Elections
City Hall - 1 Dr. Carlton B Goodlett Place,
Room 48
San Francisco, CA 94102-4635
(415) 554-4375
(415) 554-7344 Fax
Hours 8:00am - 5:00pm
www.ci.sf.ca.us/election/index.htm

San Mateo

Warren Slocum, Assessor-County Clerk-Recorder
40 Tower Road
San Mateo, CA 94402
(650) 312-5222
(650) 312-5348 Fax
Hours 8:00am - 5:00pm
www.shapethefuture.org

San Joaquin

Debbie Hench, Registrar of Voters
212 North San Joaquin Street
Stockton, CA 95201
P O Box 810
Stockton, CA 95201-0810
(209) 468-2890
(209) 468-2889 Fax
Hours 8:00am - 5:00pm
www.co.san-joaquin.ca.us/elect/

Santa Barbara

Kenneth Pettit, County Clerk-Recorder-
Assessor
Courthouse Basement
1100 Anacapa Street
Santa Barbara, CA 93101
P O Box 159
Santa Barbara, CA 93102-0159
(805) 568-2200
(805) 568-3247 Fax
Hours 8:00am - 5:00pm
www.sb-democracy.com/

Santa Clara

Jesse Durazo, Registrar of Voters
1555 Berger Drive, Bldg. 2
San Jose, CA 95112
P O Box 1147
San Jose, CA 95108-1147
(408) 299-VOTE
(408) 998-7314 Fax
Hours 8:00am - 5:00pm
www.sccvote.org

Sierra

Mary J. Jungi, County Clerk-Recorder
Courthouse, Room 11
P O DRAWER D
Downieville, CA 95936-0398
(530) 289-3295
(530) 289-3300 Fax
Hours 9:00am - 12:00pm / 1:00pm - 4:00pm

Santa Cruz

Siskiyou

REGISTRAR OF VOTERS

By County

Richard W. Bedal, County Clerk-Recorder
701 Ocean Street, Room 210
Santa Cruz, CA 95060-4076
(831) 454-2060
(831) 454-2445 Fax
Hours 8:00am - 5:00pm
www.votescount.com

Colleen Baker, County Clerk
311 - 4th Street, Room 201
Yreka, CA 96097
P O Box 338
Yreka, CA 96097-9910
(530) 842-8086
(530) 842-8093 Fax
Hours 8:00am - 5:00pm
www.co.siskiyou.ca.us/clerk/index.htm

Shasta

Ann Reed, County Clerk
1643 Market Street
Redding, CA 96001
P O Box 990880
Redding, CA 96099-0880
(530) 225-5730 ; (530) 225-5454 Fax
Hours 8:00am - 5:00pm
<http://www.co.shasta.ca.us/departments/countyclerkregistrarofovoters/index.html>

Solano

Laura Winslow, Registrar of Voters
P.O. Box I
Fairfield, CA 94533
(707) 421-6675
(707) 421-6678 Fax
Hours 8:00am - 5:00pm
<http://www.solanocounty.com/elections>

Sonoma

Eeve Lewis, County Clerk-Recorder-Assessor
435 Fiscal Drive
Santa Rosa, CA 95403
P O Box 11485
Santa Rosa, CA 95406-1485
(707) 565-6800
(707) 565-6843 Fax
Hours 8:00am - 5:00pm
www.sonoma-county.org/admin/regvoter

Tehama

Mary Alice George, County Clerk-Recorder
633 Washington Street, Room 33
Red Bluff, CA 96080
P O Box 250
Red Bluff, CA 96080-0250
(530) 527-8190
(530) 527-1140 Fax
Hours 8:00am - 5:00pm

Stanislaus

Lee Lundergrin, County Clerk-Recorder
1021 I Street, Suite 101
Modesto, CA 95354-2331
(209) 525-5200
(209) 525-5210 Fax
Hours 8:00am - 4:00pm
stanvote.com

Trinity

Dero B. Forslund, County Clerk-Recorder-Assessor
101 Court Street
Weaverville, CA 96093
P O Box 1258
Weaverville, CA 96093-1258
(530) 623-1220
(530) 623-3762 Fax
Hours 8:00am 5:00pm
www.trinitycounty.org/elections

Sutter

Joan Bechtel, County Clerk-Recorder
463 Second Street
Yuba City, CA 95991
(530) 822-7122
(530) 822-7587 Fax

Tulare

Jimmy R. Allen, Auditor-Controller/Registrar of Voters
221 South Mooney Blvd., Suite G28
Visalia, CA 93291-4596
(559) 733-6275

REGISTRAR OF VOTERS

By County

Hours 8:00am - 5:00pm

(559) 737-4498 Fax

Hours 8:00am - 5:00pm

<http://www.tularecoauditor.org/elections>

Tuolumne

Tim R. Johnson, County Clerk-Auditor-
Controller

Elections Department

39 N. Washington St., Suite A

Sonora, CA 95370

Mailing Address:

Administration Center

2 South Green Street

Sonora, CA 95370-4696

(209) 533-5570

(209) 694-8931 Fax

Hours 8:00am - 5:00pm

Yuba

Terry A. Hansen, County Clerk-Recorder

935 14th Street

Marysville, CA 95901-5793

(530) 741-6341

(530) 741-6285 Fax

Hours 8:00am - 5:00pm

Ventura

Phil Schmit, County Clerk-Recorder-
Registrar of Voters

800 South Victoria Avenue, L-1200

Ventura, CA 93009-1200

(805) 654-2664

(805) 648-9200 Fax

Hours 8:00am - 5:00pm

www.ventura.org/election/elecidx.htm

Yolo

Freddie Oakley, County Clerk-Recorder

625 Court Street, Room B02

Woodland, CA 95695

P O Box 1820

Woodland, CA 95776-1820

(530) 666-8133

(530) 666-8123 Fax

Hours 8:00am - 5:00pm

<http://www.yoloelections.org>