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## **DRC BOARD COMMITTEES**

### **FINANCE COMMITTEE**

The Finance Committee reviews, monitors and advises the Disability Rights California Board regarding Disability Rights California's fiscal affairs.

Specifically, the Committee oversees and makes recommendations to staff, the full Board and/or Board Committees regarding the following:

- Financial statements;
- Budget and budget projections;
- Internal accounting policies and procedures to insure effective fiscal control;
- Findings of fiscal reviews by funding agencies and auditor;
- Investment philosophy, parameters for investment risk, monitoring of investments and selection of advisor;

In addition, the Committee annually meets with the Independent Auditor, reviews the audit findings, and advises the Board regarding the audit. The Committee will review Form 990 and will make a recommendation to the Board for approval prior to filing.

The Committee is involved in the selection of the independent auditor.

The Committee meets either in conjunction with or immediately prior to the four calendared Board meetings, and has additional meetings (including conference calls) as needed.

The Finance Director and Executive Director staff the Committee.

## **LEGISLATION COMMITTEE**

The Legislation Committee reviews, examines, evaluates, monitors, and makes recommendations to the full Board regarding legislation and other public policy initiatives.

Specifically, the Committee oversees and makes recommendations to staff, the full Board and/or Board Committees regarding Disability Rights California's legislative and other public policy initiatives including:

- Development of an annual Legislative Platform, including the development of legislative proposals that will be sponsored or initiated by Disability Rights California;
- Positions on state and federal legislation and budget items that are not covered by Disability Rights California's Legislative Principles;
- Monitoring of the status of legislation affecting Californians with disabilities;
- Development and periodic review of Disability Rights California's Legislative Principles;
- Reviewing and taking positions on Ballot Initiatives;
- Positions on other state and federal public policy initiatives.

The Committee is also responsible for making recommendations to the Board for up to three public members to serve on the Committee.

Given the short legislative time-frames, the Committee may take positions on legislation in the absence of the full Board with the full Board considering the Committee's position at the next Board meeting. Each year the Legislation Committee will develop procedures for taking "emergency positions."

The Committee meets in conjunction with two or more of the calendared Board meetings and meets a minimum of two times outside of calendared Board meetings either in person or by teleconference. The Committee also uses the Legislation email list to discuss legislative and public policy initiatives.

The Senior Legislative Advocate and Executive Director staff the Committee.

## **OCRA ADVISORY COMMITTEE**

The Office of Clients' Rights Advocacy (OCRA) is a statewide program funded by the California Department of Developmental Disabilities. OCRA provides advocacy services to persons with developmental disabilities who are consumers of regional center services. OCRA has 21 offices statewide that correspond to the geographical catchment areas of the 21 regional centers. Most OCRA Offices are staffed by a Clients Rights Advocate (CRA), who is usually a lawyer or a law school graduate, and an Assistant CRA who performs paralegal or clerical duties.

The Disability Rights California Board of Directors establishes membership on the Board OCRA Advisory Committee. The Committee is comprised of three public members who must be a person with a developmental disability or a family member, and interested Board members. There are currently eight members on the Committee.

Specifically, the OCRA Advisory Committee:

- Provides oversight and makes recommendations to staff, the full Board, and/or Board Committees regarding services provided to individuals with developmental disabilities who are regional center consumers;
- Makes recommendations regarding OCRA priorities and policies;
- Reviews OCRA annual budget;
- Makes recommendations regarding training for Board members or Committee members on issues affecting individuals with developmental disabilities.
- Is available to meet with public officials regarding potential legislation or budget actions that affect persons with developmental disabilities and their families.

The Committee meets at least two times per year, either in conjunction with calendared Board meetings or outside of those meetings either in person or by teleconference.

The OCRA Director staffs the Committee.

## **PAIMI ADVISORY COUNCIL**

The PAIMI Council is a federally required Council, responsible for providing oversight to the services Disability Rights California provides under the Protection and Advocacy for Individuals with Mental Illness (PAIMI) Act.

Membership in the Council is established by federal law and is comprised of ten members, 60% of whom must be mental health consumers or family members.

The Board of Directors is responsible for appointing Council members who also serve on the Board. At least 50% of the PAIMI Council members serve on the Board. The PAIMI Council is responsible for ensuring that the Council meets the membership requirements of federal law and for making additional appointments to the Council.

The Chair of the PAIMI Council is an individual who has received or is receiving mental health services or a family member and is selected by the Board President.

Specifically, the PAIMI Council:

- Provides oversight and makes recommendations to staff, the full Board and/or Board Committees regarding services provided to individuals eligible for PAIMI services;
- Makes recommendations regarding PAIMI priorities and policies;
- Submits an annual PAIMI Council Report;
- Reviews PAIMI expenditures, and annual budget;
- Reviews, at least annually, grievances received from PAIMI eligible clients and the resolution of those grievances;
- Coordinates training for PAIMI Council members and makes recommendations regarding training for Board members on issues affecting individuals with psychiatric disabilities.

The Committee meets at least three times per year, either in conjunction with calendared Board meetings or outside of those meetings either in person or by teleconference.

The Executive Director and PAIMI Coordinator staff the Council.

## **PROGRAM and PLANNING COMMITTEE**

The Program and Planning Committee provides direction about Disability Rights California's strategic planning efforts including annual advocacy goals and objectives. The Committee also reviews, monitors, evaluates, and advises the full Disability Rights California Board regarding DRC's implementation of its Strategic Plan including its efforts to become a more culturally and disability competent organization.

Specifically, the Committee oversees and makes recommendations to the full Board regarding:

- Improving services to the disability community including communities of color and underserved communities;
- Increasing the disability and ethnic diversity of DRC's Board and staff;
- Planning efforts including obtaining input from the disability community about priorities for DRC's five-year advocacy goals and annual goals and objectives.

The Committee is also responsible for making recommendations to the Board for up to three public members to serve on the Committee.

The Program & Planning Committee generally meets in conjunction with the four calendared Board meetings, and has additional meetings (including conference calls) as needed.

The Deputy Director and Executive Director staff this Committee.