

COUNTY OF SACRAMENTO
Voter Registration and Elections
7000 65th Street, Suite A, Sacramento, CA 95823-2315
(916) 875-6463 Absentee Voting
FAX (916) 876-5597

ATTENTION: HOSPITAL STAFF AND OR VOLUNTEER

Enclosed are pamphlets which will explain to a patient the procedure for requesting an absentee ballot if they are hospitalized during the last seven days prior to the election and will still be hospitalized on Tuesday, election day.

Following is a list of election dates for this coming year:

<u>Election Title</u>	<u>Date</u>	<u>Recommended Distribution Dates</u>
PRIMARY ELECTION	3/2/04	2/24/04 - 3/2/04
GENERAL ELECTION	11/2/04	10/26/04 -11/2/04

If a volunteer will be handling these absentee applications please wait until the Monday before Election Day to submit the applications. Processing is much easier when all the applications are received at the same time.

In order to have the absent voter ballots ready for you to pick up on election morning, the completed applications need to be in our office no later than 2:00 p.m. on the Monday before Election Day. You can bring them to our office or fax them all at one time. We need the contact person's name and a phone number. On election morning your representative can pick up the ballot packages after 8:30 a.m.

All voted ballots must be returned to this office or any polling place used in Sacramento County for this election by 8:00 p.m. election day in order to be counted.

If, after reading the pamphlet, you have any questions or need more form, please call the Absentee Voting Department at 875-6269. We are open Monday through Friday 8:00 a.m. till 5:00 p.m.

Very truly yours,

Alice Jarboe

Voter Services Manager

Si necesita ayuda en español llame por favor al (916) 876-6688. Gracias